



7940 Memorial Drive

Plain City, OH 43064

(614) 873-4654

## HAA Sampling Instructions

### SAMPLING KIT CONTENTS

1. 2 – 60 ml amber glass vials pre-preserved with ammonium chloride (NH<sub>4</sub>Cl)

### To sample:

**DO NOT FLUSH OUT OR RINSE OUT THE SAMPLE BOTTLES**

**DO NOT CHLORINATE TAP WHEN SAMPLING. KEEP ALL CHLORINE PRODUCTS AWAY FROM THE SAMPLING TAP AND THE SAMPLING SITE.**

Two (2) 60 ml amber glass vials

1. Remove screens, filters, aerators, etc. from cold water tap.
2. Let water run for 5-10 minutes to clear any standing water.
3. Reduce water flow to a steady stream of about ¼ inch diameter.
4. Carefully uncap the sample vial.
5. Fill with sample water until the vial is full. When sampling from an open body of water, fill a large glass container with a representative sample and fill vials from this container.
6. Cap the vial until it is snug.
7. Shake the vial for ~ 15 sec .
8. Label each sample bottle.

Refrigerate the samples until you can pack them on ice or pack them with frozen ice packs for shipping.

Fill out the AR Sheets / Chain of Custody to include:

- PWS ID and PWS name information
- Sample Tap, location, address, date, time and type of sample source
- Sign and date, indicate sample collection person